

**REDDITCH BOROUGH COUNCIL**

**RECORD OF DECISION TAKEN UNDER URGENCY PROCEDURES**

**SUBJECT: New kitchen supplier contract**

**BRIEF STATEMENT OF SUBJECT MATTER:**

In January 2026, the Council's kitchen supplier for Council homes entered administration. Although the company is still able to fulfil existing orders, it is no longer able to take on or deliver any new orders.

As a social housing provider, Redditch Borough Council has statutory responsibilities under the Decent Homes Standard to ensure that all properties are maintained to a suitable standard. This includes providing modern facilities and services and, more broadly, the Council also has an ongoing responsibility to properly maintain its housing stock, including ensuring that kitchen facilities are fit for purpose.

Given these obligations, and the number of void properties currently requiring new kitchens, as a matter of urgency, the Council must secure a new supplier to continue the installation of kitchens within Council homes.

This urgent decision seeks approval from Members to appoint a replacement supplier through an existing procurement framework, in order to minimise disruption to service delivery and ensure the Council can continue to meet its statutory responsibilities.

**DECISION:**

**RESOLVED that**

**Wren Contract Kitchens Limited company be appointed to install kitchens in the Council's social housing stock from 7<sup>th</sup> February 2026 onwards.**

**(Executive decision)**

**GROUND FOR URGENCY:**

The current kitchen supplier will cease delivering services on **6 February 2026**. After this date, without the appointment of a new supplier, the Council will be unable to arrange kitchen installations where required. Any delay in securing a replacement supplier will significantly impact the Council's ability to complete void properties in a timely manner, resulting in avoidable rental income loss.

In addition, the Council currently has two contractors delivering a programme of planned kitchen installations as part of the HRA Capital Programme. Without a new supplier in place, this programme is at risk of being paused or ceasing entirely, directly affecting the Council's ability to deliver planned improvements and meet its responsibilities under the Decent Homes Standard.

To minimise disruption, avoid financial loss, and ensure continuity of essential services for tenants, this decision must be taken urgently so that kitchen installation work can continue without interruption.

**DECISION APPROVED BY:**

**CHIEF EXECUTIVE**

**CHIEF FINANCE OFFICER**  
*(if financial implications)*

.....  
**(Signature) (John Leach - CX)**  
**(Or Deputy CEO in his absence)**

.....  
**(Signature) (Julie Lorraine)**

**MONITORING OFFICER**

.....  
**(Signature) (Claire Felton)**  
**(Or Deputy MO in her absence)**

**Date: 4th February 2026**

**PROPOSED ACTION SUPPORTED** *(amend as appropriate)*

..... <b>(Signature)</b>	..... <b>(Signature)</b>	..... <b>(Signature)</b>	..... <b>(Signature)</b>	..... <b>(Signature)</b>
<i>(Block Capitals)</i>	<i>(Block Capitals)</i>	<i>(Block Capitals)</i>	<i>(Block Capitals)</i>	<i>(Block Capitals)</i>
<b>MAYOR *</b>	<b>PF HOLDER</b>	<b>LEADER</b>	<b>LDR of the CONSERVATIVE Group</b>	<b>CHAIR O&amp;S Committee</b>
Date:	Date:	Date:	Date:	Date:

Notes:

\* In addition to the Executive decision above regarding the matter under consideration, the Mayor is signing to agree both that the Executive decision proposed is reasonable in all the circumstances and to it being treated as a matter of urgency. This is to ensure that the call-in procedures as set out in Part 8 of the Constitution shall not apply where an Executive decision being taken is urgent.